



County of Marin Community Service Fund Program Application Form

Application Date July 30, 2020

Fiscal Year July 1, 2020 - June 30, 2021

Organization Information

Full Legal Name: Conservation Corps North Bay

Organization URL: Conservation Corps North Bay

Mission/purpose of your organization:

Conservation Corps North Bay (CCNB)'s mission is to develop youth and conserve natural resources for a strong, sustainable community. CCNB provides year-round paid work experience, job training, education, and case management services to approximately 200 low-income North Bay youth annually. At a time when unemployment is high due to the pandemic, and a solid pathway to work is more important than ever, corpsmember counts have remained stable with no interruption in wraparound services while paid work projects were temporarily suspended due to COVID-19. All corpsmembers are now back to work assigned to Natural Resources or Zero Waste crews.

Most recently, CCNB's established model and work-ready crews have enabled the corps to provide contracted emergency relief services in the community, staffing food pantries at Canal Alliance and Marin Community Clinics and delivering meals to residents quarantined in their homes.

Grant Request Information

Program/Project Name: Capacity Building to Adapt to COVID Safety Requirements and Essential Needs of the Marin Community

Summary of how County funds would be used for project:

Funds would be used for unbudgeted COVID-19-related expenses for additional vehicles and increased staffing required to meet CDC safety standards for CCNB's crews providing fire prevention, flood mitigation, and food distribution services in Marin.

Amount Requested Dollar: Funds would be used for unbudgeted COVID-19-related expenses for additional

Total Project Cost: \$98,928.00

Description of the proposed project/program, including the proposed project's goal(s), and the nature of the costs in specific terms, i.e. materials, labor costs, etc. Specifics of how the requested County funds will be used.

Adapting to the COVID-19 environment has led to unanticipated costs for additional vehicles and increased staffing to ensure that work crews are socially distanced while transported to and from work sites. CCNB's regular model budgets for up to 8 corpsmembers and a supervisor per each passenger van assigned to a project. Incorporating CDC safety standards has changed this model to allow no more than four corpsmembers and one supervisor/driver per vehicle depending on its capacity. CCNB's fleet and staff size are designed to support our regular project work schedule and can adapt to some extent to fluctuations in project availability. However, the sudden need to add to our fleet and hire additional temporary supervisors and drivers does not fit in our regular fee-for-service rate structure. Since April 2020 additional vehicle rental and staff expenses have totaled \$43,968. CCNB has been able to use funds from its PPP loan and an emergency grant to cover some of these expenses, but as those funds are spent down and the pandemic continues, additional support will be necessary. A grant from the County of Marin would help offset these unplanned costs, which will likely continue at least through the end of the calendar year and enable CCNB's crews to continue to provide much-needed fire fuel reduction, flood mitigation, and food distribution services in our community.

List of all community interests that will be affected by the proposed project/program and the public benefit to be derived from it:

Communities and neighborhoods served by Marin County Parks, Marin County Floods, Marin Water, Caltrans, the National Park Service, and various municipalities throughout the county that hire CCNB crews for vegetation management services.

Marin County residents affected by COVID-19 and requiring services to meet their basic needs, specifically those in the Canal and lower income areas of Novato.

Corpsmembers living and working in Marin will gain paid work experience while providing essential services in their own community.

Unemployed Marin residents can secure temporary work at CCNB as crew supervisors and drivers.

This organization has never received Community Service funds.

List of County funding received for this project or others.

County of Marin/Caltrans \$507,012.48 for current fiscal year (part of 3-year contract)

Marin County Flood Control & Water Conservation District \$400,100.00 for previous fiscal year

Marin County Parks for previous fiscal year:

Open Space Mgmt \$210,000

Trail Crew \$179,976

Civic Center Fuels \$25,000

Parks Fuel Reduction \$50,000

Recycling Routes \$25,227

CSA 13 Drains \$10,000

COVID Food Delivery \$13,799.21 for current fiscal year

Project/program can be completed if amount received is less than requested amount of Community Service funds.

Applicants are encouraged to leverage funding from other non-County sources, and priority will be given to requests that represent no more than 50% of total project cost. To demonstrate all sources of project funding, including other County sources, please provide a project/program budget below. Please fill in as applicable, and round to the nearest dollar.

Project Funding Sources	Funding Agency	Funding Requested	Received	Notes
County CSF		\$10,000	\$0	
Federal Grant	PPP Loan Funds	\$13,968	\$13,968	<i>Spent April through July 2020</i>
State Grant				
Individual Contributions				
Other Local Agencies				
In kind services				
Other	REDF	\$30,000	\$30,000	<i>Emergency COVID grant spent April through July 202</i>
Total Sources		\$53,968	\$43,968	
Project Expenses		Budgeted	Spent to Date	Notes
Personnel Costs		\$47,628	\$21,168	<i>Based on April through December 2020 timeframe</i>
Services and Supplies		\$0		
Capital		\$51,300	\$22,800	<i>Based on April through December 2020 timeframe</i>
Other		\$0		
Total Expenses		\$98,928	\$43,968	