



Marin County Recorder
3501 Civic Center Drive, Room 232
San Rafael CA 94903
(415) 473-6094

REQUEST FOR CERTIFIED COPY OF MARRIAGE RECORD - \$15

Number of copies requested: _____

The fee for vital records must be paid in advance by the applicant. If no record is found, the fee will be retained for searching as required by California statute, and a Certificate of No Record Found will be issued. [H&S 103625, GC 27369]

The license is registered in the county where it was purchased regardless of where the ceremony took place.

MARRIAGE LICENSE INFORMATION

DATE OF MARRIAGE:		County where license was purchased:	
<input type="checkbox"/> Spouse <u>or</u> <input type="checkbox"/> Groom	LAST NAME AT TIME OF MARRIAGE	First Name	Middle Name
<input type="checkbox"/> Spouse <u>or</u> <input type="checkbox"/> Bride	LAST NAME AT TIME OF MARRIAGE	First Name	Middle Name

REQUESTOR INFORMATION

Requestor's Full Name	E-mail Address	Telephone Number	
Address – Number, Street	City	State	Zip Code
Mailing Address for Copies, if Different from Above	City	State	Zip Code

The California Health & Safety Code, §103526, permits only authorized persons as defined below to receive authorized certified copies of marriage records. Those who are not authorized by law to receive an authorized certified copy will receive an informational certified copy marked "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY". Please indicate below whether you would like an **Authorized Certified Copy** or an **Informational Certified Copy**.

I would like an **Authorized Certified Copy** of the record identified on the application form. (You must indicate your relationship to the person named on the application form by selecting from the list below and complete the attached sworn statement.)

I would like an **Informational Certified Copy** of the record identified on the application form. (You are not required to select from the list below or complete a sworn statement in order to receive an informational certified copy.)

- I am:
- A registrant (spouse/bride/groom) named in the certificate.
 - A parent or legal guardian of a registrant.
 - A child, grandparent, grandchild, sibling, spouse, or domestic partner of a registrant.
 - A party entitled to receive the record as a result of a court order.
 - A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business.
 - An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate.

For Official Use Only			
Book & Page / Document Number:	Bank Note Number(s):	Date Processed:	Processed By:

STOP! If you are making your request in person, please wait to sign the sworn statement in the presence of a clerk.

IMPORTANT NOTE: If you are submitting your order by mail, you must sign the sworn statement in the presence of a notary public and the notary public must also fill out the Certificate of Acknowledgment. You may request certified copies for multiple individuals by mail and collectively notarize them; however, a separate application must be completed for each request. (A sworn statement is not required to obtain an Informational Certified Copy.)

SWORN STATEMENT

I, _____, swear under penalty of perjury under the laws of the
(Print Full Name)

State of California, that I am eligible to receive a certified copy of the marriage record of the individual(s) named on the certificate, that my relationship is accurately identified on this request form, and that the representations made herein are true and correct.

Sworn this _____ day of _____, _____ at _____, _____
(Day) (Month) (Year) (City) (State)

X _____
(Signature)

CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____

County of _____

On _____ before me, _____,
(here insert name and title of the officer)

personally appeared _____,
(name of individual appearing)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Notary Signature)

(SEAL)

All requests must be accompanied by payment in the form of a cashier's check, money order, or imprinted check drawn on a California bank. **OUT-OF-STATE CHECKS WILL NOT BE ACCEPTED.** Make check payable to: "Marin County Recorder." To pay by credit card, submit your order through www.vitalchek.com, a third party service provider.

**Marin County Recorder
P.O. Box C
San Rafael, CA 94913**