

**Marin County Aviation Commission**  
**Minutes of February 1, 2018 Meeting**  
**7pm – Room 329**  
**Marin Civic Center, San Rafael, CA**

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**Commission Chair: Humphrey Ogg**

**Commission Vice-Chair: Louis Franecke**

**Commissioners Present at Roll Call:** Richard Beach, Louis Franecke,  
Richard Nave, Marius Nelsen, Humphrey Ogg, Zev Rattet, Douglas Watt

**Commissioners Absent at Roll Call:** None

**Staff Present:** Jenna Brady (County Counsel)  
Dan Jensen (Airport Manager)  
Eric Lueder (Real Estate)  
Eric Steger (Assistant Director, DPW)  
Ann Hearty (Recording Secretary)

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**The Chair gaveled the meeting to order at 7:00 pm.**

1. Chair Announcements –Chair Ogg wished everyone a Happy New Year and recognized the commissioners for doing their civic duty. He led them in an exercise to show that whenever a group looks at the same thing, it must take a balanced view from all the different perspectives. He announced a change in the agenda that Item 5 is now the Liaison Committee and Item 7 will be New Business. He noted a request from County Counsel after the agenda was posted for an urgency item regarding anticipated litigation. **He asked for a motion to hear the urgency item in closed session in accordance with Government Code Section 54956.9 (d) (4). M/s Franecke/Watt**

**Vote: Aye – Beach, Franecke, Nave, Nelsen, Ogg,  
Rattet, Watt**

**Nay – None**

**Abstain - None**

**Absent – None**

**Motion Passed, 7/0**

The Commission went into closed session at 7:06 pm.

The Commission reconvened at 7:48 pm. The Chair stated there was nothing to report from closed session.

2. Minutes of the December 7, 2017 Meeting – Chair Ogg asked if the members had an opportunity to review the minutes.

**M/s Franecke/Nave to approve the minutes as presented.** The Chair asked for any public comment, but no one from the public spoke.

**Vote: Aye – Beach, Franecke, Nave, Nelsen, Ogg, Rattet, Watt**

**Nay – None**

**Abstain - None**

**Absent – None**

**Motion Passed, 7/0**

3. Airport Manager's Report and Comments

- a. Aircraft/Airport – Incidents and Accidents: Mr. Jensen reported that since the last meeting, there were no incidents or accidents to report.
- b. Runway 13/31 Rehab Status – The Airport Manager stated the runway re-construction project was completed on December 29, 2017. He noted that work still needs to be completed on the main tie down ramp and secondary stockpile site. He mentioned that both of these areas are to be finished as the weather and Team Ghilotti's schedule permits. He indicated that County staff plans to return to the Board of Supervisors to request an additional month of rent relief for all tenants and businesses.

Commissioner Nelsen relayed that the access road is in bad shape. Vice Chair Franecke said the ramp in the stockpile area is really torn up. Commissioner Beach stated that the dig out left ponds behind. Mr. Jensen agreed and noted Team Ghilotti has acknowledged they need to complete the repair. Mr. Steger clarified that a cost sharing between Team Ghilotti and the County will pay for the repair.

The Chair asked for public comment on the Airport Manager's Report. Ken Mercer indicated tenants were having difficulty with the electrical system for the east side hangars. Mr. Jensen said he was aware of the trouble, it was not related to the runway work; an electrician had been called and was given the schematics to the private lines for private repair.

4. Unfinished Business – Chair Ogg asked if there was any new business that had not already been discussed; hearing none, he moved onto the next item.

5. Liaison Committee - Vice Chair Franecke reported that he and Chair Ogg met with Supervisors Connolly, Rice, and Rodoni over the last

week. He went on to say they informed them of the importance of the Aviation Commission and that the Commission should be consulted as a resource. He stated the meetings were productive and positive and they plan to meet with the other Supervisors. Chair Ogg emphasized that the Commission is the pathway to the public concerning parachuting, ballooning, drones, and disaster planning. He asked if there was any public comment on this item; receiving none, he moved to the next item.

6. Aviation Commissioner Reports and Comments – Vice Chair Franecke discussed the White Paper and the question of its authenticity and assumptions. He indicated that County staff critiqued the White Paper for accuracy and the response was in the packet. He summed up that while there was some criticism, the numbers are not at a large variance, within five to ten percent. He stressed that the issue was how the County arrived at these numbers and whether it normalizes an actual picture for Gness Field. He asked to know about revenue from San Rafael Airport and the Seaplane operation. Commissioner Beach thanked Mr. Steger for sharing the information, made reference to minor arithmetic errors, and declared the numbers in the table didn't match. He asked how he could personally have a meeting with Mr. Steger or the County's Department of Finance. Mr. Steger offered to direct questions over email. Mr. Beach asked the Chair to report back to the Commission as a whole. Mr. Franecke suggested that any further investigation be made through the Liaison Committee. Commissioner Beach said he could always make a public records request.

7. New Business

- a. Commission Goals - Chair Ogg set up a procedure to review each goal for comment and discussion by the Commission.

Goal 1: "Review and monitor the County's efforts for the proposed Gness Field Runway and Taxiway Extension" – no change

Goal 2: "Continue to review and monitor security and safety considerations of all aviation-related activities within the County of Marin" – no change

Goal 3: "Continue to support increased community awareness [and County government] of the importance of aviation and the Gness Field Airport in approved methods as approved by the Commission" – [proposed addition]

Goal 4: "Review and monitor aviation-related business [es in] at ~~Gross Field~~ and the County of Marin" – as amended

Goal 5: "Gather and analyze information on the current status of the terms of all new and renewable leases at Gross Field Airport to recommend and update a new leasing policy" – no change

The Chair asked for any public comment. Ken Mercer mentioned on Goal 3 that he would like to see an approved public meeting. TJ Neff thought Goal 5 should have a specific reference to the consultant report.

**M/s Rattet/Franecke - to approve the proposed Aviation Commission 2018-20 Boards and Commission Biennial Report, changing Goals 3 and 4 as amended.**

**Vote: Aye –Beach, Franecke, Nave, Nelsen, Ogg, Rattet, Watt**

**Nay – None**

**Abstain - None**

**Absent – None**

**Motion Passed, 7/0**

b. Nomination and Election of Officers -

**Commissioner Franecke nominated Commissioner Ogg as Chair.**

**Commissioner Beach nominated Commissioner Rattet as Chair.**

**Vote: Ogg –Franecke, Nave, Nelsen, Ogg**

**Rattet – Beach, Watt**

**Abstain - Rattet**

**Motion Passed for Ogg, 4-2-1**

**Commissioner Ogg nominated Commissioner Franecke as Vice Chair. Commissioner Beach nominated Commissioner Rattet as Vice Chair.**

**Vote: Franecke –Franecke, Nave, Nelsen, Ogg**

**Rattet – Beach, Watt**

**Abstain - Rattet**

**Motion Passed for Franecke, 4-2-1**

8. Adjourn – Chair Ogg asked for a motion to adjourn. **M/s Nave/Watt.**

The Chair gavelled the meeting adjourned at 8:29 p.m.