

**Marin County Aviation Commission
Minutes of October 2th, 2014 Meeting
7pm - Board of Supervisors' Chambers
Marin Civic Center, San Rafael, CA**

Commission Chair: Humphrey Ogg

Commissioners Present at Roll Call: Lou Franecke, Ernie Ganas,
Don Lebrun Richard Nave, Marius Nelsen, Douglas Watt
7:06 pm

Commissioners Absent at Roll Call: None

Staff Present: Dan Jensen (AP Manager), Eric Steger (DPW),
Craig Tackabery (DPW), Dan Dawson (DPW),
Ann Hearty (recording secretary)

1. Minutes

Minutes of the August 28th, 2014 meeting were approved.

M/S Nave/Franecke 6 ayes; Lebrun abstained

2. Airport Manager's Report and Comments

- a. Mr. Jensen stated that there were no incidents or accidents to report since August 28th. He noted that the Petaluma Airport will be experiencing construction during the first two weeks in October and Gnos has agreed to provide space and act as a backup as requested.
- b. Mr. Jensen said that Item 5 on the agenda had been withdrawn.
- c. Mr. Jensen provided an update on tenant documentation. He reported that he screened the database and it appears that 20 percent of all required insurance documentation is not current. He asked to return to the Commission at the next meeting with hard numbers and a letter template, reviewed by County Counsel, for consideration to be sent to tenants out of compliance. Mr. Steger added that DPW had secured additional administrative staff to assist Mr. Jensen at the Airport one afternoon a week.
- d. Rick Beach commented that the County is not covered if insurance has lapsed.
- e. Mr. Jensen noted that the TSA inspection found Gnos was in full compliance.

3. Aviation Commissioners' Reports and Comments

- a. Mr. Ganas made a motion to discuss hangar aircraft insurance documentation. Mr. Watt seconded the motion. Chair Ogg made a motion that the Airport Manager review current code, create a checklist, and design an effective plan for tenants not in compliance with the terms of the ground lease. Vice Chair Franecke seconded and amended the motion to address habitual violators within 15 days of notification. Mr. Steger commented that staff should consult with County Counsel. Mr. Watt requested that action occur before the next meeting.
- b. Mr. Ganas asked that the Aviation Commission meetings return to the Airport. Chair Ogg questioned if members would like to address this issue on December's agenda. He commented that it may seem overly formal, but the Grand Jury report emphasized that it was important to follow the official process so that everyone gets a chance to speak and items are dealt with in a balanced and fair manner.

4. Old Business

- a. Dan Dawson reported that the summary of the outcomes of the July 17 workshop comment window yielded one set of comments received. He indicated the comments were incorporated in the final document and asked the Commission to accept the final report and forward it to the Board of Supervisors for approval.

M/S Nave/Franecke

The Chair requested public comment. Rick Beach stated that numerous items were brought up at the Workshop, but were not resolved. It was his opinion that the report is unfair to the questions that were answered by the people who voiced concerns. He asked that the Commission not just pass on the report to the Board of Supervisors. Mr. Dawson responded that it is an accurate summary with agreement and can serve as a basis for an update. Mr. Dawson said he understood concerns, but the Workshop process wasn't to settle issues. Chair Ogg agreed this was a first workshop with the intent that further issues would result in additional workshops. Mr. Steger agreed the intention is there be subsequent stakeholder meetings. Vice Chair Franecke thought the report documented that people are involved with the Airport and are interested in maintaining its viability. He asked that the report go forward as a way to inform the community. Mr. Ganas asked that a letter be sent to the community and all the tenants about the final report.

M/S Nave/Ganas All Ayes

- b. The Board was informed that a complaint had been made to the FAA local FSDO office by Mr. Knight regarding the Commission's request that Mr. Knight's skydiving operation meet the recovery plan to be approved by the Airport Manager. A copy of the complaint was provided to the Commission. Mr. Jensen recommended that the Commission take no action on Mr. Knight's request until the FAA informal complaint has run its course. He mentioned that the complaint has been forwarded to County Counsel. Mr. Steger said the County has to respond and the result will be adjudicated. The Commissioners asked to see a copy of the complaint. Mr. Knight stated the complaint was the requirement that he was forced to gain written permission to access adjacent private property. Mr. Jensen restated that County Counsel's recommendation was the Commission takes no action at this time. Chair Ogg made a motion that the Commission wait to hear from County Counsel and the FAA before any further action is taken.

M/S Nelson/Franecke – 6 Ayes, Ogg abstained

5. New Business

This item was withdrawn.

6. Open Time

- a. Ken Mercer noted that Gness had an extremely successful Young Eagles event with over 150 people in attendance for the BBQ.
- b. Chair Ogg appreciated all the effort the Community Association put into maintaining the notice board.

7. Adjourn – M/S Nave/Nelson – All ayes

Meeting adjourned at 8:21 pm.