



DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

Raul M. Rojas
DIRECTOR

November 15, 2016

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Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, California, 94903

SUBJECT: Construction Contingency Funding – Fiscal Action
Civic Center Drive Improvement Project
Project No. 13-001

www.marincounty.org/pw

Dear Board Members:

Accounting

RECOMMENDATION: Authorize the Department of Finance to make budget adjustments as outlined to fund additional contingency for the Civic Center Drive Improvement project.

Airport

Building Maintenance

SUMMARY: On June 30, 2015, your Board approved plans and specifications and authorized the Director of Public Works to award the construction contract for the referenced project. On May 24, 2016, the Public Works Director awarded the contract to Ghilotti Bros., Inc. of San Rafael, CA, for \$3,544,866.40 and authorized a construction contingency of \$77,810 for a total cost of \$3,622,676.40. The engineer's estimate for this project was \$3.9 million.

Capital Projects

Certified Unified Program Agency (CUPA)

Communications
Maintenance

At the time of award, the project contingency represented only 2.2% of the contract total rather than the typical 10 -12% for a project of this size and complexity. Subsequently, there were budget adjustments of \$200,000 added to the contingency, bringing the total to 7.8% of the contract cost. Staff is requesting that the Board approve an action to add an additional \$112,125 to the contingency for a total of 11%.

County Garage

Disability Access

Engineering & Survey

The project is approximately 45% complete and construction is progressing well. Change orders that utilize contingency funding are consistent with a project of this scope where existing conditions can vary widely. Staff believes that the additional contingency will provide the appropriate funding to address future issues that may arise with the completion of the improvement.

Flood Control & Water Resources

Land Development

Purchasing

FISCAL IMPACT: The cost associated with this request totals \$112,125 for a total construction amount of \$3,934,821.40. It is requested \$112,125 in Capital Contingency (Org 14225651-41CAP96991) be appropriated to the Civic Center Drive Project (Org 14225653-41CAP13001) Construction Obj. 522512. There are no other impacts by this action.

Real Estate

Reprographic Services

Road Maintenance

Stormwater Program

Transportation & Traffic Operations

Waste Management

Board of Supervisors
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REVIEWED BY:	<input checked="" type="checkbox"/>	County Administrator	<input type="checkbox"/>	N/A
	<input checked="" type="checkbox"/>	Department of Finance	<input type="checkbox"/>	N/A
	<input type="checkbox"/>	County Counsel	<input checked="" type="checkbox"/>	N/A
	<input type="checkbox"/>	Human Resources	<input checked="" type="checkbox"/>	N/A

Respectfully submitted,



Patrick Zuroske
Facilities Planning & Development Manager, Capital Projects Division

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cc: Qiana Davis, Accounting