



DEPARTMENT OF
HEALTH AND HUMAN SERVICES

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



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May 12, 2020

Marin County Board of Supervisors
3501 Civic Center Drive
San Rafael, CA 94903

SUBJECT: Department of Health and Human Services, Division of Social Services, requests approval of \$660,000 budget appropriation and approval of a \$660,000 master contract agreement to implement the Great Plates Meal Delivery pilot program for eligible older adults at high risk from COVID-19. (New)

Dear Supervisors:

RECOMMENDATIONS:

1. Authorize the President to approve a \$660,000 budget appropriation for the Great Plates Meal Delivery pilot program.
2. Approve FY 2019-20 master contract for \$660,000 to apply to contracts with participating restaurants.
3. Authorize the Director of the Department of Health and Human Services to approve contracts pursuant to this master contract.
4. Approve related one-time FY 2019-20 budget adjustment as detailed in the Fiscal Impact section.

SUMMARY: On April 24, 2020, Governor Newsom announced the launch of a “Great Plates Delivered” program, a meal delivery service for older adults at high risk from COVID-19 so they can stay home and stay healthy by receiving up to three nutritious meals a day while at the same time assisting local restaurants impacted by this crisis. In Marin County one in four local residents is age 60 and older. The Department proposes a two-week pilot program, from May 18 to 29, 2020, with an option to extend the program through June 10, 2020 if the Department and your Board agrees to do so. This pilot program will provide up to three delivered meals per day, five days per week to the first 1,000 older adults to apply who meet the program criteria set by the State.

Participating individuals must fall in the following categories:

- Individuals who are 65 or older, or 60-64 and at high-risk as defined by the Centers for Disease Control, including:
 - Individuals who are COVID-19 positive (as documented by a state/local public health official or medical health professional),
 - Individuals who have been exposed to COVID-19 (as documented by a state/local public health official or medical health professional), or
 - Individuals with an underlying health condition.

- Individuals must live alone or with one other program-eligible adult.
- Participants must not be currently receiving assistance from other state or federal nutrition assistance programs.
- Participants must earn no more than 600% of the federal poverty limit. (must not earn more than \$74,940 for a household of one; \$101,460 for a household of two.)
- Individuals must affirm an inability to prepare or obtain meals.

The Department plans to partner with Whistlestop, the community agency providing the Home Delivered Meals program who has an existing call center, to help implement this pilot program. Subsequent to your Board's approval of this item today, interested older adults can contact the Whistlestop call center at 415-456-9073 to apply for the Great Plates program that will begin delivering meals on Monday, May 18. Trained staff will take applicants through the screening process to determine eligibility. Participants will give verbal permission for their names to be released to the restaurants to ensure only eligible individuals receive meals. Whistlestop will also collect and report required data to the Department within prescribed timeframes.

Restaurants can indicate their interest in participating on the State's Great Plates Delivered website. The State is collecting this information to distribute to local jurisdictions. Criteria for participating restaurants include:

- Ability to provide breakfast, lunch, and dinner.
- Preparing meals that meet the following nutritional requirements:
 - Breakfast: low in sodium, no sugary drinks (<24 grams /8 oz. and of fruit juice, must be only 100 percent fruit juice allowed); and
 - Lunch and dinner: a piece of fresh fruit or vegetable on each dish, and low in sodium, no sugary drinks (<24 grams /8 oz. and of fruit juice, must be only 100 percent fruit juice allowed).
- Ability to deliver meals to participants
- Agreeing to the following maximum reimbursement amounts per meal which are inclusive of any taxes, delivery, and incidental costs:
 - Breakfast: \$17
 - Lunch: \$18
 - Dinner: \$31
- Individuals delivering meals, whether restaurant staff or a delivery service, must have an appropriate background check to help ensure safety of participants.
- Not currently participating in a standing state or federal meal service program.
- Agreeing to collect and submit required data

With your Board's approval of the proposed \$660,000 master agreement, the Department will develop individual contracts with participating restaurants for the preparation and delivery of the meals. The Department will make every attempt to identify restaurants who are small businesses, utilize locally sourced meat and produce, are struggling to stay open, and those able to meet the cultural meal needs of participants in each of these geographic areas:

- Marin City/Sausalito
- Corte Madera/Larkspur/San Anselmo

- San Rafael (including the Canal area)
- Novato
- Fairfax, San Geronimo Valley, and West Marin

The Department is working to finalize the operational details of the program wherein the restaurants will have a master list of eligible participants, participants will place their order with a restaurant in their geographical location, and the restaurants will prepare and deliver the meals. The Department has distributed a press release and will post information about the Great Plates pilot program on its COVID-19 webpage.

COMMUNITY BENEFIT: The proposed pilot program will provide vulnerable older adults with up to three nutritious meals a day allowing them to stay safe at home while at the same time providing some economic support to restaurants in our community who have been heavily impacted by the COVID-19 crisis.

FISCAL IMPACT: There is no increase to the General Fund Net County Cost associated with this request. With your Board’s approval, expenditure appropriations in the Social Services program within the Department’s Emergency HHS Division will be increased by \$660,000 in FY 2019-20 (10COVIDGP) with the expectation that the majority of the cost will be reimbursed by the Federal Emergency Management Agency (FEMA) and the State. Individual contracts will be developed and adjusted as needed throughout the contract term based on actual utilization of services. The total amount of all contracts will not exceed \$660,000 for the contract period.

Action	Fund	Organization Code	Organization Code Name	Object Code	Object Code Name	FY 2019-20 Budget Adjustment
Increase	2800	28061402	Emergency Social Services	521410	Food	\$660,000
Total Expense						\$660,000
Increase	2800	28061402	Emergency Social Services	451970	State Other	(\$165,000)
Increase	2800	28061402	Emergency Social Services	452610	Federal-Other	(\$495,000)
Total Revenue						(\$660,000)
Net Adjustment						\$0

REVIEWED BY:	County Administrator	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
	Department of Finance	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
	Human Resources	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
	County Counsel	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Respectfully submitted,

Benita McLarin
Director

Munis Budget Adjustment Document Number: 2020/11 404